Basics of Adult Literacy Education:
An online course for Adult Literacy Instructors
Created by the Center for Literacy Studies at the University of Tennessee
and Funded by the US Department of Education
http://c-pal.net/course

This site is primarily designed to provide a broad overview of issues in Adult Literacy for instructors with limited formal training or experience in teaching adult literacy learners. Some in-depth coverage of topics is also provided for more experienced instructors. **The course is online, self-paced, and free.** Visit the site, print out the course worksheets and click through the screens for the content. Two contact hours of professional development can be awarded by the local program upon the completion and submission of a copy of each module's *Ideas, Notes, and Reflections Worksheet*.

The course is divided into five sections:
1. **The Adult Learner (2 hours)**
   - underlying theories and practices of adult learning
   - process of how adults learn
2. **Orientation and Assessment (2 hours)**
   - purposes behind orientation and assessment
   - possible influences on adult learners of these practices
   - ideas for carrying out these tasks
3. **Curriculum Development (2 hours)**
   - common purposes adults have for improving their literacy skills and the types of information that will help them
   - what skills to include in the plan for instruction to meet your learners' needs
   - resources for literacy content already developed by others
4. **Instructional Techniques (2 hours)**
   - common instructional techniques used in adult learning
   - the variety of methods instructors can use to convey content to adult learners
   - ideas for implementing these methods
5. **Adult Literacy Classroom (2 hours)**
   - the structure and logistics of adult literacy instruction and supporting adult learners
   - the ways in which an adult education class can be organized to support adult learners
   - ideas and resources for creating schedules to fit you and your learners

Each Module contains:
- Worksheets to plan and guide your study
- Self-assessments to customize your learning
- Research and information on a variety of Adult Literacy Education topics
- Quotes, real-life examples, and tips from adult education practitioners
- Links and resources for further study
- A glossary of key terms

ProLiteracy Education Network
Online Courses for Adult Educators
http://www.proliteracyednet.org

These courses were designed to support adult educators from professional teachers to volunteer tutors, from pre-service instructors who have yet to begin working with adult learners to experienced instructional staff looking for new ideas. To get started, visit the website and click on the desired course. **The courses are online, self-paced, and free.** You will need to create an account with a username and password. Complete the course work and pass the post exam to receive a certificate. The professional development contact hours listed below can be awarded by the local program when the participant provides a copy of the course completion certificate.

Courses for Instructors:

- A Way with Words: Strategies for Strengthening Adult Learners' Vocabularies (1.5 hrs.)
- Before, During and After – A Reading Comprehension Technique (1 hr.)
- Citizenship: The Civics Test (1.5 hrs.)
- Citizenship: The Interview (1.5 hrs.)
- Citizenship: The Literacy Test (1.5 hrs.)
- Culture and English Language Learners (45 min.)
- Developing Reading Fluency (1.5 hours)
- Graphic Organizers: Tools for Instructors and Students (1 hr.)
- Making Math Manageable (1 hr.)
- Phonemic Awareness Instruction for Adult Literacy Learners (45 min.)
- Principles of Adult Learning (1.5 hrs.)
- Succeeding as an Online Learner
- The Language Experience Approach (1.5 hrs.)
- Understanding the Reading Process (1.5 hrs.)
- Unleashing Potential through Multi-Intelligent Literacy Instruction (45 min.)
- Using a Problem Posing Approach for Authentic Language Learning (1.5 hrs.)
- Using the Newspaper in Adult Literacy and ESL Instruction (1 hr.)
- Writing Without Fear (45 min.)

Courses for Volunteers:

- Orientation to Volunteering in Literacy (45 min.)
- Volunteering in English Language Learner Literacy Classes (45 min.)
- Working with Adult Literacy Learners (45 min.)

Courses for Program Administrators and Collaborative Partners:

- 1-Data Collection and Management (1.5 hrs.)
- 2-Data Analysis for Decision Making (1.5 hrs.)
- 3-Communicating Success to Stakeholders (1.5 hrs.)
- Creating a Volunteer Program in the ABE/ESL Classroom (1.5 hrs.)
- Creating Community Linkages (45 min.)
- How can my Organization Get Involved in Literacy (45 min.)
- Improving Learning Gains Through Intensity of Instruction (1.5 hrs.)
- Literacy and Home Safety: Partnering to Save Lives (1.5 hrs.)
- Literacy for Social Change (1.5 hrs.)
- Making Evaluation Work for Your Program (30 min.)
- Overcoming Poverty Through Action-based Literacy
- Reducing Student Waiting Lists (1.5 hrs.)
- Using Volunteers in Your Adult Education Classroom (1.5 hrs.)
- Valuing Volunteers: Effective Methods of Retaining Today's Volunteers (45 min.)
- Volunteers Are Vital: Incorporating Volunteers into Your Program's Future (45 min.)

World Education E-Learning PD
Online Professional Development for Adult Educators
http://elearningpd.worlded.org/courses/

World Education/US **offers self-paced (free) online courses** for the professional development of adult educators. All courses are designed by subject matter experts with expertise in the topic and many years of experience in the field of adult education. Visit the website and create an account to get started. Many of the self-paced courses offer a certificate upon completion. If the course you completed doesn't offer a certificate, you can email a short reflection paper to a World Education staff member addressing the course questions and a certificate will be issued to you. Three hours of professional development can be awarded by the local program after providing a copy of the course completion certificate.

Free Courses for Administrators and Instructors: (3 hours each)

- Activity-based Instruction: Why and How
- Adult Multiple Intelligences in Practice
- Adult Multiple Intelligences Theory
- Building Teacher/Learner Collaborations
- Finding True North – Role of the Navigator (College and Career Readiness)
- GED Research and Policy
- Goals and Self-efficacy in Persistence
- Going Beyond the GED
- Helping Adults Persist
- Ideas for Teaching Reading
- Overview of Critical Literacy Practices
- Philosophy of Using Authentic Curriculum
- Reading Difficulties
- Reading Profiles
- Supports and Barriers to Persistence
- Teaching Learners What Reading Is All About
- Team Teaching – Models and Practice
- Using "Beyond the GED"
- Using Authentic Curriculum and Materials

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Online Professional Development for Adult Educators
http://elearningpd.worlded.org/courses/

In addition to free courses, World Education also has **paid courses available**. They are online and either scheduled or self-paced. The cost ranges from $189 to $269. The number of hours per course varies by topic, and the topics vary from year to year. Visit their website for more information. For facilitated courses, certificates are available once the instructor has scored all the exams and marked participants complete. The course evaluation must also be filled out. A certificate is awarded if the participant completes 80% of the course successfully. The list of current courses is accurate as of 4/24/15.

Paid Courses for Administrators and Instructors:

- **Algebra: Introducing Algebraic Reasoning** (12 hrs.) May 5 – June 23, 2015

- **College Readiness for Adults: Beyond Academic Preparation** (24 hrs.) May 14 – July 2, 2015

- **Data: Helping Students Interpret Numeric Information** (12 hrs.) May 5 – June 16, 2015

- **Differentiated Instruction** (30 hrs.) June 16 – August 11, 2015

- **Foundations of Teaching Adult Numeracy** (12 hrs.) Fall 2015

- **Geometry: Teaching about Shapes and their Measures** (12 hrs.) Fall 2015

- **Helping Students Stay: Exploring Program and Classroom Persistence Strategies** (24 hrs.) Fall 2015

- **Integrating Career Awareness into the ABE and ESOL Classroom** (24 hrs.) May 7 – June 18, 2015

- **Integrating Technology with Project-based Learning** (30 hrs.) June 24 – August 19, 2015

- **Navigating Pathways to Opportunity: Comprehensive Student Supports** (24 hrs.) May 6 – June 10, 2015

- **Number Sense: Teaching about Parts and Wholes** (12 hrs.) June 15 – August 3, 2015

- **Promoting Mental Health in the ABE/ESOL Classroom: Addressing the Impact of Chronic Stress on Learning** (24 hrs.) April 29 – June 10, 2015

- **Teaching Reasoning and Problem-solving Strategies** (12 hrs.) Fall 2015

- **Team Teaching and Integrated Curriculum** (12 hrs.) Self-paced

- **Using Assessment to Design Instruction** (24 hrs.) Self-paced